Black Horse Hill Infant School

Charging Policy

The governing body at Black Horse Hill Infant School has adopted the following policy in connection with the matter of charging for school activities.

1. The governing body endorses the policy of the Wirral Local Authority with respect to charging for school activities. This policy is available from the school.

2. Parents/carers will be asked to pay in cash or kind for materials which are being used in practical activities if they indicate a wish to own the finished product. Parents/carers will be asked before the activity is undertaken whether they so wish.

3. Parents/carers may be asked for payment towards the cost of repairing or replacing any part of the fabric of the school or any item of school property which has been damaged or lost as a result of their child's behaviour.

4. Parents/carers will be asked to pay for examination fees in the circumstances outlined in the Authority's policy statement.

5. School trips and visits form an important part of the curriculum offered by our school. Parents/carers are not required to pay for such visits, but may be asked to make voluntary contributions towards the cost. No pupil will be excluded from a school trip because of their parents'/carers' unwillingness or inability to contribute, but it is hoped that parents/carers will feel able to support the school in its efforts to provide a full and interesting curriculum for all its pupils. If the contributions made are not sufficient to enable a planned trip to take place, the Headteacher may cancel the trip or make such changes to the organisation of the trip she thinks necessary.

6. All trips and visits will be organised under the direction the Headteacher and in accordance with the guidelines issued by Wirral Local Authority. No school visit will take place without the approval of the governing body and the Wirral

Local Authority. Teachers organising such trips will be responsible to the Headteacher at all times.

7. Parents/carers will be asked to meet the board and lodging costs of residential trips unless they are in receipt of income support or family credit during any period when the trip is taking place.

8. Parents/carers may be charged for activities defined as “optional extras”, that is, activities which are provided mainly out of school hours and which are not part of the school curriculum. If parents/carers would like their children to take part in such activities but are unable to meet the full cost, financial assistance may be available; the Headteacher is happy to talk to parents/carers in confidence about that possibility.

8th November 2018

Taken to Finance and Personnel Meeting dated ……

29th November 2018

Approval at full Governing Body meeting dated ……..……

J Horner

Signed (Chair of Governors) ……..……