



BLACK HORSE HILL **INFANT SCHOOL**

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11th September 2018

Dear Parents/Carers,

Holidays in Term Time

I write to remind you that due to changes in regulations I am not able to authorise holidays in term unless there are exceptional circumstances. Proof of the exceptional circumstance will be required to enable me to make a decision as to whether or not to authorise the request. Any requests must be made in writing on the appropriate form which is available from the school office and on our school website.

If the holiday goes ahead after the application for a holiday has been declined, the absence will be recorded as unauthorised. The school will then inform the Local Authority and a Fixed Penalty Notice may be issued. The current fine is £60.00 per parent per child if paid within 21 days and £120.00 per parent per child if paid between 22 and 28 days. Parents who fail to pay Fixed Penalty Notices may be prosecuted in court.

For your convenience, I attach a copy of the Term Dates for 2018/2019. These are also available on our school website.

Yours sincerely,

Mrs J Morris
Headteacher

SCHOOL TERM DATES 2018 - 2019

Autumn Term 2018	
Staff Development Day	Monday 3 rd September 2018 and Tuesday 4 th September 2018
Open	Wednesday 5 th September – Friday 19 th October
Half-term	Monday 22nd October - Friday 26th October
Open	Monday 29 th October – Thursday 20 th December
Staff Development Day	Friday 21 st December 2018
Christmas Holiday	Monday 24th December – Friday 4th January
Spring Term 2019	
Staff Development Day	Monday 7 th January 2019
Open	Tuesday 8 th January - Friday 15 th February
Half-term	Monday 18th February - Friday 22nd February
Open	Monday 25 th February – Friday 29 th March
Spring Break	Monday 1st April – Friday 12th April
Summer Term 2019	
Open	Monday 15 th April - Friday 24 th May
Easter Bank Holidays	Friday 19th April and Monday 22nd April
May Day	Monday 6th May
Half-term	Monday 27th May - Friday 31st May
Staff Development Day	Monday 3 rd June 2019
Open	Tuesday 4 th June – Wednesday 24 th July